

## So, You're Ready to Deposit...

We're so happy that you're ready to join the CCAD family! To pay your \$300 non-refundable tuition deposit, you will need to log into your CCAD New Student Gateway. You should have received an email titled, "Welcome to your New Student Gateway!" that contains your login information. If you are unable to find this email, that's ok! Just reach out to your counselor and they will be happy to send you your login info.

To log into the New Student Gateway, click on the link within that email, or type in the following URL address: <https://admissions.ccad.edu/portal/new-student-gateway>

Once you are logged into your New Student Gateway, follow these instructions:

1. Click on the tab titled "Your Checklist".
2. Scroll down until you see a section titled "Forms". Under this section, there will be a required "Reply Form". Click on the link to complete the form, and let us know that you plan to join us at CCAD this coming fall!

### Forms

What is the Reply Form? It lets us know if you plan on attending CCAD for the Fall 2019 semester (don't worry, it's not binding!) and gives you the chance to pay your tuition & housing deposits.

Required [Reply Form](#)

The Reply Form must be submitted first to allow your tuition and housing deposits to appear under "Your Checklist" tab.

**On the Reply Form, you will be able to select your payment preference. You can pay the combined tuition and housing deposits at the same time on the Reply Form, or you can select to pay only the tuition deposit, and save the housing deposit for a later date which will be available once the Reply Form is submitted.**

3. Once you have completed the Reply Form, your deposit payment tab will open beneath it on the "Your Checklist" tab.

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✓ 04/23/2019 Let us know your plans for Fall 2019 [Display](#)

Payment Due: 300.00 USD

✗ Awaiting Tuition Deposit - [Submit Payment for 300.00 USD](#)

If you select to pay the housing deposit at a later time, please note that the tuition deposit must be paid first. Once it has been paid, it will take about 15 minutes to process, and then the housing deposit will appear.

If you do not plan on living on campus, you will have to submit and be approved for an exemption. You will not be required to pay the housing deposit.

**\$300 Non-Refundable Tuition Deposit / \$250 Housing Deposit (Both due June 1<sup>st</sup>)**