

Frequently Asked Questions

COVID-19:

- **Pick up/drop off:** Currently, the only adults other than Youth & Community Learning staff and students that are permitted in our buildings are the parents and guardians of those in Young Artists grades 1-4. All other parents and guardians are expected to drop students off without building entry.
 - Parents must exit the classrooms by 9:15 a.m. and may reenter the building for pick up at 11:20 a.m. All artists will exit the building by 11:30 a.m.
- **Masks:** Cloth, surgical, KN95, etc. masks or respirators are required for ALL people who wish to enter our buildings. No exceptions.
 - Face shields are not an acceptable substitute.
 - Masks made with transparent material (mesh, lace, etc.) are not permitted.
- **Cleaning protocols:** Hand sanitizer and disinfectant is provided in every classroom. Students and instructors are expected to frequently disinfect their hands and immediate surroundings after use.
- **Vaccines:** As of Jan. 15 2022, all CCAD faculty, staff, and students are required to be vaccinated against COVID-19 unless they have received a medical or religious exemption. While we do not require this of our Saturday Morning Art Class attendees, we strongly recommend that all who are able receive a vaccine do so.
- **Reporting COVID-19:** If you, your young artist, or someone in your household tests positive for COVID-19 or begins exhibiting symptoms, please email takeaclass@ccad.edu to notify us if contact tracing is required.
- **Vouchers:** Youth & Community Learning offers vouchers in the event of a COVID-19 positivity. Please email takeaclass@ccad.edu for more information.
 - If you, your young artist, or someone in your household tests positive for COVID-19, please DO NOT attend your Saturday Morning Art Class. Vouchers are available for missed classes.

Refunds not related to COVID-19

Refunds are granted according to the following policy:

- I understand that I may request to withdraw my student(s) from a course up to two weeks prior to the start of a class by emailing takeaclass@ccad.edu for a refund of 100% minus a \$25 administrative fee per course. There are no refunds thereafter. Nonattendance does not constitute a withdrawal.

Supplies, finished pieces, and the exhibition

- All supplies, materials, and equipment are covered by the \$350 tuition fee.
- Throughout the semester, you or your young artist are welcome to take finished pieces home.
- The final exhibition will take place at the conclusion of our 10-week semester and will feature your work.
- Unfortunately, due to the evolving nature of the COVID-19 pandemic we do not know if the exhibition on Saturday, April 9, will be open to the general public. The Director of Youth & Community Learning will provide regular updates as the date approaches.

Any other questions? Email takeaclass@ccad.edu