Here is the form

https://www.ccad.edu/form/faculty-staff-bios

Bio Template

Faculty Member
Job Title, Department, etc.
Contact Info

[faculty member], who studied [where—could include places where they received degrees, did post-grad or certification work, etc.] has worked in [field] since [this year], developing a specialty in [what, be specific]. [faculty member] earned his/her/their [undergraduate degree] from [where] and his/her/their [graduate degree] from [where].

[faculty member] has been a [job title] at Columbus College of Art & Design since [when] and has taught such classes as [examples]. [faculty member] currently teaches [example]. [faculty member's] professional recognition includes [awards/fellowships/residencies/notable publishing, clients, etc. with years]. Learn more about [faculty member] online [faculty member personal website, social channels]