

STUDENT PREFERRED FIRST NAME VS. LEGAL FIRST NAME SUMMARY

CCAD SYSTEM, DOCUMENT, OR RECORD	LEGAL FIRST NAME	PREFERRED FIRST NAME	BOTH LEGAL & PREFERRED
Class Roster (Self Service)		X	
Class Roster (Go Studio)			X
Student Advising Screens (Self Service)			X
Student ID Card (Pro Watch)		X	
Class Schedule (Self Service)		X	
Security Office Reports (Advocate)		X	
Student email (Go Mail)*		X	
Disability Accommodations letters			X
Grade Reports/Unofficial Transcripts (Self Service)	X		
Official Transcripts and/or Diploma	X		
Billing Statements (Cash Net)	X		
Student Employment (ADP EzLabor)	X		
Financial Aid documents (PowerFaid)	X		
Financial aid refund or student employment checks	X		
Digication	X		

*Note that the actual email address associated with your account will remain the same (utilizing the first initial of your legal name) unless a legal name change occurs.